



Everyday Banking.

Job Title: Infrastructure Manager

Position Purpose

Under the direction and guidance of the Senior Vice President/Director of Information Technology, the Infrastructure Manager will be involved in nearly all aspects of network, server, storage and cloud services management for the Bank, ensuring its reliability and scalability to support OneLocal Bank's operations and growth. The Infrastructure Manager will also work closely with the Senior Vice President/Director of Information Technology and the Bank's strategic technology partners and managed services providers on a number of multidisciplinary activities, including remediating findings from IT audits, risk assessments, and independent testing.

Essential Duties and Responsibilities:

The following represents a list of essential duties and responsibilities; other duties may be assigned as required.

- Oversee the design, implementation and maintenance of the Bank's IT infrastructure, including networks, server storage and cloud services.
- Work with IT personnel and service providers to ensure servers, desktops and other devices are optimally configured, hardened, and patched to protect information assets.
- Monitor system performance, identifying issues and implementing improvements as needed.
- Lead the development of root cause analysis for major incidents and ensure deployment of identified countermeasures.
- Ensure that the bank's infrastructure is compliant with all applicable regulations such as the Gramm-Leach-Bliley Act (GLBA).
- Maintain documentation and deliver reports on system performance.
- Participate in or completes IT audit, risk assessment, and network testing remediation plans depending on disciplines in which changes are required.
- Identify and evaluate emerging technologies, assessing future applicability for the Bank.

Other Duties

- Performs other job-related IT duties as assigned. The above is a description of the ordinary duties of the position. It should be expected, given the nature and speed of the information technology landscape, other duties both related and unrelated to the above may be assigned and therefore required.
- Attend trainings and seminars as needed to maintain a working knowledge of the positions' requirements.
- Adhere to all Bank policies and procedures that are outlined in the Bank's Employee Guidelines, such as Work Schedules and Timekeeping.

Managerial Responsibilities

- N/A

Minimum Required Technical Skills and Qualifications

- 5-7+ years of experience in Information Technology with demonstrated progression of increased responsibilities.
- IT audit, vendor management, and oversight experience.
- Strong knowledge of Microsoft 365 E5 and VMware vSphere required.
- Strong knowledge of Active Directory (AD), Group Policy (GPO), Firewall management, Switch Management, VPN, and wireless.
- Ability to travel throughout the Bank's retail branch network on an as-needed basis.
- Experience in banking is preferred but not required.
- Strong organization, prioritizing, and communication skills; attention to detail; ability to think analytically.

Education/Certifications/Licensure

- Bachelor's degree in Computer Science, Information Systems, or a closely related field is preferred but not required. Information technology certification(s) are highly preferred.

Language Skills

- Ability to interact with all management and staff.
- Ability to write reports and business correspondence.
- Ability to effectively present information and respond to questions.
Ability to communicate effectively (both written and verbally) with co-workers, customers and vendors.

Physical Demands

The physical demands and environmental factors described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to see and read fine print. Employee will have close visual contact with a computer monitor constantly.
- Must be able to communicate utilizing a telephone.
- Must have the mobility to allow access to all parts of the office.
- Must be willing and able to learn all the necessary computer functions.
- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to sit. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to 20 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Base Salary Range: \$102,000-\$174,000/year, actual compensation within the range will be dependent on experience, skillset, and ability to meet qualifications outlined in the above job description.

For more information on our culture and benefits, please visit our careers page:

<https://www.onelocalbank.com/our-story/work-with-us>